

Melina Scott  
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**melinamarie**  
GRAPHIC DESIGNER  
[www.melinamarie.info](http://www.melinamarie.info)

## EDUCATION

BFA Graphic Design — University of Georgia

## SKILLS

- ♥ Proficient in Adobe Creative Suite 3 & QuarkXpress
- ♥ Familiar with Adobe Creative Suite 4, Prinect Printready Cockpit, Microsoft Office

## EMPLOYMENT HISTORY

### **Benson Media – Senior Designer**

#### **Ball Ground, GA (12/07 – Present)**

- ♥ Develop and maintain promotional collateral and campaigns for nationwide property management companies
- ♥ Provide direction for production artists and junior designers
- ♥ Examples of type of work produced includes: brochures, direct mailers, posters, promotional items, logos, billboards, advertisements, window graphics, fence wraps, monument signs, bandit signs, and banners, all to be produced in house by offset printers, digital printers, or large format printers
- ♥ Work closely with president, graphic arts manager, junior designers/production artists, customer service representatives/project managers, prepress department, and sign shop department
- ♥ Prepare print-ready files to be plated as well as sign off on prepress proofs and presschecks
- ♥ Attend on-site surveys with sign installation manager for environmental graphics
- ♥ Completed jobs for clients such as Equity Residential, Colonial Properties Trust, Bainbridge Company, Integral Group LLC, Julian LeCraw, and YMCA

### **BrainStorm Design Works/H&W Printing – Graphic Designer**

#### **Marietta, GA (9/05 – 10/07)**

- ♥ Created collateral, direct mailers, identity packages, invites, ads, catalogs, and posters for various clients
- ♥ Managed multiple projects simultaneously, often dealing directly with clients
- ♥ Prepared files for prepress department
- ♥ Worked closely with other designers, sales representatives, traffic manager and creative director
- ♥ Completed work for clients such as The Home Depot, The Georgia Association for Healthcare (non-profit), YouthPride (non-profit), Chow Baby, Intercontinental Hotel and Ventron Realty

### **The Home Depot – Contract Production Artist**

#### **Atlanta, GA (4/05 – 8/05)**

- ♥ Created and built layouts for catalogs and ads
- ♥ Prepared files for prepress by flight checking files
- ♥ Worked with team consisting of supervisor, coordinator and other artists

### **Regency Hospital Company – Graphic Designer**

#### **Alpharetta, GA (12/03 – 12/04)**

- ♥ Designed all collateral, brochures, direct mailers, ads, signs, and promotional items
- ♥ Worked in a team environment with a copywriter, traffic manager, and promotional team

## REFERENCES

Available upon request